



REGISTRATION PROCEDURES

1. Unit registration prior to the event
 - a. ALL attendees must be pre-registered as NERLEEA members with the new online system with a signed application on file with NERLEEA. Failure to do this will result in a \$20 penalty fee per person (Youth and/or Adults) and 20 point penalty per person against scores.
 - b. The event online registration needs to be completed and full payment needs to be sent by April 15TH.
 - c. Any registration not completed or payment not sent in by April 20th will not be accepted
 - d. If payment arrangements need to be made it needs to be requested in writing prior to April 15TH. Only programs with a government purchase order will be approved.
2. Unit & Team & Staff Registration on the day of the event
 - a. Unit Registration
 - i. The Advisor or designated member of each unit shall report to the unit registration table with
 1. An updated Unit attendance form (If names have changed from initial registration) properly filled out with NERLEEA members ONLY
 2. All Payments need to be made by April 20TH, no late registrations or payments at the door will be accepted.
 - b. Team Registration
 - i. The Advisor or designated member of each unit shall report to the team registration table where you will receive your random & individual team packets.
 1. Complete your team assignment sheet and bring the form back up to the team registration table. Your unit will keep the cards this will be their pass into the events.
 - a. Be sure to print the cadet names legibly on both the paperwork and team cards.
 - b. Be sure when selecting cadets for the random teams they are NOT scheduled for an individual event at the same time. The Individual schedule takes priority.
 - i. This is no different than needing to dispatch a district car to a call and they are already tied up and you need to send someone else. There should be no reason for an overlapped schedule.



- ii. Firearms station
 - 1. The firearms Authorization form needs to be brought to the range no later than 9am by the cadets taking part in this event.
 - 2. Ammo for your shooters should be brought to the range at that time.
 - a. If you do not bring ammo for your shooters **they will not be able to compete**, we will not provide ammo.
 - 3. Your firearms team member need to be at the range for a 9am safety meeting. **Failure to be there and they will not be allowed to shoot.**
- c. **Staff Registration**
 - i. It is the responsibility of each person registered as staff to sign in with the Staff registration table.
 - ii. If a person signs up as staff but then chooses not to assist as staff but to be an observer for the day the following will happen
 - 1. They shall be charged the observation fee for the day
 - 2. Their post will be subject to a 100 point deduction in their post overall score for each person who withdraws as a staff member.

PARTICIPATION, REQUIREMENTS & COMPETITORS

- 1. Proper dress
 - a. Cadets competing must be in their unit uniform, with duty belt and rain gear if needed
 - b. They will be issued prop guns and handcuffs if required. .
 - i. We will allow cadets to carry their own prop guns but they must be the standard red, blue or yellow rubber guns, no other weapons that simulate a gun may be worn.
 - ii. We will allow cadets to carry their own handcuffs, but they must use a standard handcuff key and we prefer chain link cuffs.
 - c. No items may be carried such as OC spray, batons, knives etc, we want this to be a fun safe day.
 - d. Other clothing may be worn for stations such as leadership reaction and the obstacle course. See specific station requirements regarding proper attire.
- 2. Physical contact
 - a. No major physical confrontation is to take place between cadet and role player.
 - b. Any excessive force may result in disqualification at the discretion of the FTO staff. (This is for safety concerns)
- 3. Cadet Participation
 - a. The maximum number of cadets from each unit to compete is 24
 - b. The minimum number of cadets needed to participate in all stations is 6
 - c. Units with less than 6 cadets may participate in the day's events however will not be able to participate in all possible events for a score.
 - d. Each event has a limit to the number of cadets that may participate (See Section labeled "STATIONS" for specific restrictions) this cannot be changed by anyone other than the Stations Day Director prior to the team going through the event.



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- i. If a team feels they have a valid reason for a team to use a different number of cadets they must (Typically these requests WILL NOT be approved to keep all events the same for everyone)
 1. Present their case to the Stations Day Director
 2. If he approves their request, he will sign off on the cadets Entry card
 3. He will then notify the event coordinator for that event that their request has been approved.
 4. The Event coordinator will notify the Event FTO
 - e. Cadets not following team size limits to events shall be disqualified for that event and receive a zero for that score.
 - f. Units with small groups may have issues fully completing the day; keep this in mind if you opt the multi team option described in section “g”.
 - g. The two team option we started in 2010 will be made available again with the following limitations.
 - i. The total number of groups registered for the day does not exceed 40.
 1. Preference is first given to units entering single groups
 2. If the number reaches 40 groups any units requesting to enter an additional group will be notified and they will only be allowed to enter one group. They will then have the ability to adjust their registration without penalty.
 3. Groups requesting to enter 2 teams will be filled on a first come first serve basis determined first by post mark date then by package received.
 4. You must complete a separate post registration form and separate participation registration for the second team and pay the additional team registration fee for the second team.
 - ii. You must have a minimum of 12 cadets attending to compete.
 - iii. You must balance the 2 groups with approximately the same number of cadets
 1. i.e. 6 & 6, 6 & 7, 8 & 8... 10 & 8 would be unacceptable.
 - iv. Both groups MUST participate in ALL Random and Individual events with the following exception
 1. Your agency does not allow your cadets to shoot firearms, this should only affect a few select NY units
 2. Regardless of the above exceptions each group still needs a minimum of 6 cadets.
 - v. You cannot exchange members between groups to complete your events
 - vi. You MUST notify us at the time of initial registration that you wish to enter 2 groups.
 - vii. Only one of the groups will be eligible for the best overall awards. The higher of the 2 groups will be selected if they qualify for this award.



4. Station Observation
 - a. Because this day is based on training and education everyone may observe stations that are in play throughout the day with the following restrictions.
 - i. The Station has not been deemed off limits for safety reasons
 - ii. The cadet and/or their unit is not scheduled to participate in that station
 - iii. The cadet and/or their unit has already completed their turn in that stations
 - b. Any cadet caught observing a station that they are assigned to before their turn will constitute a disqualification and receive a negative 100 points to be applied to their unit overall score
 - c. Any cadet or adult caught observing a station to give advance information to their other unit members will constitute a disqualification and receive a negative 100 points to be applied to their unit overall score.
 - d. Disruption of any station will not be tolerated at any time by anyone.
 - e. All persons shall remain behind any taped off areas and out of the way of any station in play with the exception of staff personnel.

Stations

1. Random stations
 - a. Each unit will be randomly assigned 6 stations to participate in.
 - b. Each unit will select 2 cadets to participate in each random team
 - c. Cadets can be on a maximum of 4 teams (combined between Random and Individual events)
 - d. Units will not know until registration what stations are assigned to their unit.
 - e. On registration day you will be selecting which cadet participates in the events assigned to your unit.
 - f. Once assignments are made there are no swapping assignments between teams in your unit or with other units. Your assignment is your assignment and you must cover it or be disqualified.
 - g. Team awards will be presented for each event
2. Individual Stations
 - a. There are 4 individual stations your unit may participate in; Mountain Bike, Leadership Reaction, Obstacle Course, and Firearms. Any specific rules for each are detailed below
 - b. You will select which of your cadets are to participate in each station
 - c. Cadets can only be on a maximum of 4 teams (individual and random teams combined)
 - d. Mountain Bike
 - i. Each unit will be allowed to enter up to 2 cadets to compete in the Mountain Bike Course (Must provide your OWN bike).
 - ii. Each Cadet will be scored individually.
 - iii. Individual awards will be presented for this event



CT POLICE CADET STATIONS DAY
RULES AND REGULATIONS



- e. Leadership Reaction Course
 - i. Each unit will be allowed to enter a team of 5 cadets to participate in the Leadership Reaction Course. (There must be 5 cadets to participate)
 - ii. Proper attire may be worn for this event. (Gym clothes).
 - iii. Team awards will be presented for each event

- f. Obstacle Course
 - i. Each unit will be allowed to enter up to 2 cadets for the Obstacle Course.
 - ii. It is suggested one female and one male cadet is to be entered
 - iii. Each Cadet will be scored individually.
 - iv. Proper attire may be worn for this event. (Gym clothes).
 - v. Individual awards will be presented to both Male and Females for this event

- g. Firearms
 - i. Each unit will be allowed to enter up to 2 cadets for the Firearms station
 - ii. The 2 cadets entered in the Firearms station **MUST** have completed a Firearms safety course as prescribed by their respective Police Department with a signed advisors form.
 - iii. Any cadet under the age of 18 years old must have a parental permission slip signed by their parents.
 - iv. Each cadet must have 50 rounds of 9mm Ammunition in order to participate.
 - v. Each firearms team members **MUST** attend an orientation class at 9:00am at the range house.
 - vi. Each Cadet will be scored individually.
 - vii. Individual awards will be presented for this event



STATION EVALUATION

Evaluator Qualifications

- a. Must be or have been a Certified Police Officer.
 - b. Must be a qualified person handling a specific Non-Law Enforcement action situation i.e. First Aid, Obstacle course, etc. In these stations qualified personnel for these specific stations will be utilized.
 - c. Evaluators will be referred to as a FTO
2. Station evaluation
- a. The FTO's reserve the right to terminate the station at any time for insubordination or any form of poor conduct due to safety concerns.
 - b. The FTO's will relate any rules and answer any questions prior to the start of the station.
 - c. No contact is to take place between the FTO and Team Member while the station is in play with the exception of the FTO to act as dispatch.
 - d. The FTO's will keep a running total. The team with the highest total after completing the station wins.
3. Event schedules
- a. Each unit will be assigned 6 random events and up to 5 individual events (based on your registration paperwork) and times to compete.
 - b. It will be the responsibility of the unit advisor or their designee to assign cadets to each assignment.
 - c. These assignments made should be in such a way as to not cause a conflict in schedules times.
 - i. This will mean you are responsible to be sure there is no overlap in scheduling between individual and random events. (i.e. if we have you scheduled to shoot at 1300hrs you should not assign your shooter to a random event at 1300hrs you should assign a different cadet)
4. Failure to report to an assigned time
- a. If a team does not show at their assigned time, without good cause then the assigned team will be disqualified.
 - b. Each team that is disqualified will receive a negative 100 points for each station they are disqualified for, this will be applied to their unit overall score.
5. Tie breakers
- a. In the event of a tie that cannot be broken by the FTO's assigned to that station, they must bring this to the attention of the Stations Day Directors who will determine the winner.
 - b. In the event of a skill station such as firearms, mountain bike or other similar stations then a tie breaking round will be held.
 - c. The decision of the executive staff is final.



CADET CONDUCT

1. Cadet members are to conduct themselves in a mature manner at all times.
 - a. All Stations Day Staff & CSP Academy Personnel will be treated in a courteous manner.
 - b. At no time will members use profanity or offensive expressions.
 - c. Fighting is prohibited.
 - d. "Horse-Play" is prohibited.

2. "OFF LIMITS" and/or "RESTRICTED" areas.
 - a. Buildings, portions of buildings, rooms, and grounds not specifically assigned to the Stations Day Event will also be considered "OUT OF BOUNDS" to ALL including staff.