



NERLEEA

Cadet Police Academy 2017

Initial Unit Registration Form



UNIT NAME: _____ NERLEEA Unit # _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP: _____

ADVISORS NAME: _____

PHONE #: _____ E-MAIL: _____

Please read each line and sign below

1. I understand I must go online and enter each person's name (Advisors & Cadets), program attending and responsible advisor to match the number of persons reflected on this form for registration to be accepted..
2. I will pay with one check for final payment from our post for ALL Cadets/Advisors attending from my unit.
3. This form needs to be completed, printed and mailed by **June 16th** with a non-refundable full payment for each person attending the academy at a cost of \$470.00 each.
4. For each person registered after **June 16th**, I understand that the cost will be \$530 per person.
5. I understand that if anyone withdraws after June 16th, we will forfeit our spot along with our full amount paid, unless we can supply a replacement for this withdrawal. No refunds will be given **AFTER** June 16th.
6. I understand I need to send in all paper applications and transportation permission slips with appropriate signatures with my full payment by June 16th for the \$470.00 fee or July 8th for the \$530.00.
7. I understand that if our agency uses Purchase Orders, these need to be in place with proper authorization by June 16th.
8. **I understand medical forms need to be brought on the day of registration for each cadet and advisor staying overnight. These forms are good for 3 years except for adults 40 years old or older they need a new form each year.**
I WILL NOT MAIL THEM WITH REGISTRATION.

I have read and agree to the above statements and will explain these terms to my cadets and advisors paying for themselves to attend the academy.

_____	_____
Signature of Senior Advisor	Date

Print Name	

1. # of Cadets attending <u>prior</u> to June 16th	_____	X \$470.00 =	\$ _____
2. # of Advisors attending <u>prior</u> to June 16th	_____	X \$470.00 =	\$ _____
3. Amount Due By June 16th		TOTAL:	\$ _____
4.			
5. # Cadets attending <u>after</u> June 16th	_____	X \$ 530.00	\$ _____
6. # Advisors attending <u>after</u> June 16th	_____	X \$ 530.00	\$ _____
7. Amount Due from June 17th to July 8th		= TOTAL:	\$ _____

TOTAL amount due: **GRAND TOTAL:** \$ _____

*Government purchase orders need to be **mailed AND postmarked**
ON or BEFORE June 16th for lower rate and **ON or BEFORE** July 8th with
late fees, in order to attend.*

Make Checks Payable to **NERLEEA-CPA**

Mail to:

NERLEEA

Attn: CPA Registration

375 Main St

Danbury, CT 06810